



## **Dnaagdawenmag Binnoojiiyag Child & Family Services**

517 Hiawatha Line  
Hiawatha First Nation, ON  
K9J 0E6

### **Employment Opportunity FAMILY SUPPORT WORKER – Scugog Island First Nation Contract Position**

**We will consider secondment.**

These positions are expected to evolve into permanent protection and/or supervisory positions upon DBCFS designation.

#### **Purpose of the Position:**

Reporting to the Director of Services, the Family Support Worker is responsible for providing support to individuals and families seeking or referred to Dnaagdawenmag Binnoojiiyag Child and Family Services. Working from the DBCFS office at Scugog Island First Nation, the Family Support Worker will assist the local Prevention Workers in providing support to First Nations children and families.

#### **Responsibilities:**

- 1. Provides support to individuals and families seeking or referred to DBCFS services, post-intake:**
  - Participates with the Intake/Protection Assessment Worker at the local Children's Aid Society in carrying out needs assessments and developing service plans.
  - Provides services (e.g. supportive counseling, training, transportation, etc.) on an individual or group basis as provided for in the client's service plan.
  - Monitors client progress against service plan and recommends plan changes to the client and Intake/Assessment Worker as appropriate.
- 2. Assists/supports the local Prevention Services Workers in providing support to families:**
  - Supports and assists the local Prevention Services Workers, as requested, in working with individuals and families by participating in service provision or providing services independently, and by facilitating access to assessment services, treatment services and any other services as required.
  - Monitors client progress and recommends changes to plan as may be appropriate.

#### **Preferred Requirements:**

The successful applicant should have:

- A Bachelor of Social Work from a school of Social Work recognized by DBCFS **or**; a BA in a related field and willingness to obtain a BSW
- Minimum of one year experience in the field of child and family services
- Ability to travel, possess a valid class "G" driver's license and a reliable vehicle with \$2 million liability insurance;
- An acceptable Driver's Abstract
- An acceptable CPIC with Vulnerable Persons Sector Check

**Knowledge Requirements:**

The successful applicant will:

- Be familiar with relevant provincial legislation, regulations and guidelines.
- Have thorough knowledge of cultures and significant characteristics of the social structures of DBCFS First Nations.
- Be familiar with service delivery policies and procedures; (re: funded areas of service).
- Have extensive knowledge of the range of methods and techniques that are employed in social work practice with children and families.

**Ability Requirements:**

The successful applicant will demonstrate ability to:

- relate effectively to staff and community members as a diplomatic and flexible team player.
- work effectively with management and staff of internally and externally;
- communicate effectively in writing and verbally.

**Rate of Pay:** Between \$50,000 - \$55,000 yearly - depending on qualifications and experience  
Salaries are expected to increase as DBCFS progresses toward and achieves designation.

**Closing Date:** Open until filled. (First screening May 31, 2017 at 4:30 pm.)  
Late or incomplete applications will not be considered.  
Only those selected for an interview will be contacted.

Please send completed application form (available at [www.binnoojiiyag.ca](http://www.binnoojiiyag.ca) ), cover letter, resume and 3 work related references to:

Laurie Paudash, HR Manager  
Dnaagdawenmag Binnoojiiyag Child & Family Services,  
517 Hiawatha Line,  
Hiawatha First Nation, ON  
K9J 0E6  
Fax: 705-295-7137  
Email: [careers@binnoojiiyag.ca](mailto:careers@binnoojiiyag.ca)

**Notes:**

1. Persons of Aboriginal ancestry and members of DBCFS First Nations are encouraged to apply and identify themselves in their cover letter.

# Application For Employment



Please print or type.  
The application must  
be fully completed to  
be considered. Please  
complete each  
section, even if you  
attach a resume.

## Personal Information

Name		Self-Disclosure (Voluntary Information) Indigenous(defined as First Nation, Metis or Inuit)	
Address		City	Province
		Postal Code	
Phone Number	Cell Number	Email Address	Do you Speak French? Yes      No
Are you legally eligible to work in Canada? Yes <input type="checkbox"/> No <input type="checkbox"/>		Are you 18 years or more? Yes      No	Are you willing to relocate within Ontario? Yes      No
Have you ever been convicted of a criminal offence for which a pardon has not been granted? Yes      No		Preferred Location: _____	

## Position

Position You Are Applying For	Available Start Date	Desired Pay
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Employment Desired

☐ Full Time      ☐ Part Time      ☐ Seasonal/Temporary

## Education

School Name	Location	Years Attended	Degree Received	Major

## References

Name	Title	Company	Phone

## Employment History

<b>Employer (1)</b>	Job Title		Dates Employed
Work Phone			
Address	City	Province	Postal Code
<b>Employer (2)</b>	Job Title		Dates Employed
Work Phone			
Address	City	Province	Postal Code
<b>Employer (3)</b>	Job Title		Dates Employed
Work Phone			
Address	City	Province	Postal Code

<b>Other Courses, Workshops, Seminars (pls include dates)</b>	
<b>Licences, Certificates, Degrees</b>	
<b>Describe any work related skills, experience or training</b>	

## Signature Disclaimer/Waiver

1. DBCFS is an Equal Opportunity Employer and abides by the Canada Labour Code and other applicable employment laws. You are not required to disclose information about physical or mental disabilities that will not interfere with your job performance.
2. I understand and agree that all of the information listed on my application/resume may be used by DBCFS to verify my employment status and eligibility. This may include a thorough investigation of my personal character, past employment, education, and employment related activities. I authorize and release from liability or responsibility DBCFS, and all persons or organizations supplying such information to DBCFS in any proceedings under any law or statute.
3. I understand that any misrepresentations, deliberate omission, or falsifying of information in this application will be sufficient cause for cancellation of this application and/or termination from employment with DBCFS. I certify that, if employed by DBCFS, I will abide by all company rules and regulations as well as Federal and other Laws applicable to DBCFS operations. I understand that any violation of the aforementioned rules will be cause for disciplinary action and/or termination from employment. I understand all new employees are on probation in the early stages of their service if hired, Human Resources will advise me of the details. I certify that the above statements have been read by me and that the statements I have made on this application are true and correct. I authorize DBCFS to verify all information. I understand that DBCFS is in no way obligated to provide employment and that I am in no way obligated to accept employment.
5. In the event the position you are hired for requires a Canadian Police Information Centre (CPIC) check and/or a Vulnerable Person Sector Search (VPSS), your employment with DBCFS will be conditional upon an acceptable CPIC/VPSS relative to the position.

Name (Please Print)	Signature
Date	